

Chronological Resume Example

Polly Ester

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OBJECTIVE

To obtain a position utilizing agricultural business and agronomy/horticultural skills

EDUCATION

Bachelor of Science, Environmental Science
Concentration in Natural Resources
Johnson State College, Johnson, VT May, 2002
GPA 3.73/4.0, Dean's List
Received Departmental Award in Environmental Science

RELEVANT COURSEWORK/PROJECTS

- Land Use Planning • Water Resources • Energy & Mineral Resources • Toxic and Solid Waste Management
- Fundamentals of Soil Science • Environmental Geology • Forest Ecology
- Initiated and organized a composting program at four local schools

RELEVANT EXPERIENCE

Intern, Morrisville Tree Farm, VT, 2000-Present

- Planted, cultivated, irrigated and sprayed over 300 evergreens for ornamental/Christmas tree use
- Properly maintained seedling stock to ensure future supplies
- Supervised 20 employees and created additional training opportunities to ensure quality work
- Commended for providing a positive work atmosphere, which increased employee motivation and output

Field Technician, Burlington Intervale, Burlington, VT, summers 1998-2000

- Increased the productivity of soil sampling and plant tissue sampling by 15%
- Efficiently managed weekly employee scheduling
- Trained volunteers and ensured that they handled procedures properly

Laborer, Deerfield Nursery, Deerfield, MA, 1995-1996

- Performed such tasks as tilling, cultivating, and harvesting horticultural crops
- Accurately installed, operated and maintained irrigation equipment which prevented loss of crops
- Supervised a harvesting crew consisting of ten employees from diverse backgrounds

ADDITIONAL EXPERIENCE

Child Care Provider, Wendorf Family, Morrisville, VT 1997-1999

Customer Service Representative, Friendly's Restaurant, Deerfield, MA, 1995-1997

Food Preparation Technician, Friendly's Restaurant, Deerfield, MA, 1994-1995