



External Degree Program Application for Admission

External Degree Program
337 College Hill • Johnson, VT 05656
(802) 635-1290 • 800-635-2356
E-mail: edpapply@jsc.edu
Fax: (802) 635-1381

Application Instructions

Please submit the following application materials to the following address:

**Johnson State College
Admissions Office
337 College Hill
Johnson, Vermont 05656**

- **This completed application**
- **\$38 application fee** This fee is non-refundable and is not applied to other college charges. Make checks or money orders payable to Johnson State College. This fee is waived for transfer students who have matriculated at or earned 12 credits from any of the Vermont State Colleges.
- **Official transcripts from all colleges/universities you have attended**
An official transcript is one sent directly from one institution to another. If you have taken the Assessment of Prior Learning course offered by the Office of External Programs of the Vermont State Colleges, you must also request that an official copy of that transcript be sent to the Admissions Office.
- **Foreign academic credentials** Applicants with foreign academic credentials must provide official university transcripts in the original language as well as a certified English translation. In order for Johnson State College to consider the acceptance of transfer credits from foreign institutions, students must have their post-secondary academic transcripts evaluated by an official foreign credential evaluation service. Students are responsible for paying for the credential evaluation and translations fees. A list of credential evaluation services can be found at www.edupass.org/admissions/evaluation.phtml.

Please submit your application as early as possible. To begin study in the semesters below, apply by:

Fall semesterAugust 1
Spring semesterDecember 1
Summer semester.....April 1

Complete the Free Application for Federal Student Aid (FAFSA) by May 1 to be considered for financial aid for the fall, spring or summer semester.

EDP Programs

Bachelor of Arts Programs

Business Management
Elementary Education
Liberal Arts
Professional Studies
Psychology

Other Degree Programs

EDP students may obtain a degree from Johnson State College other than those listed above by submitting an EDP-approved plan of study with this application. Contact an EDP advisor for details.

Certificates & Licensures

Certificate in Nonprofit Management
Post-Baccalaureate Teaching Licensure
An EDP-approved plan of study must be submitted with this application. Contact an EDP advisor for details.

Biographical Information

For Official Use Only	
Date Received:	_____
Fee Paid: Bank #:	_____
Check #:	_____
Amount:	_____
Fee Waived:	Yes _____ No _____
Other:	_____

Please Print or type.

Have you met or spoken with an External Degree Program advisor? Yes No If "yes," who? _____
If 'no,' please do so before applying. Call the EDP Office at 800-635-2356 for the name and phone number of an advisor in your area.

Name (Last, First, Middle Initial) _____

Preferred title: Mr. Mrs. Ms. _____
If you have academic records under another name, please indicate other name.

Permanent Address

Street Address _____

City _____ State _____ Zip + 4 _____

Mailing Address (if different from above) _____

City _____ State _____ Zip + 4 _____

Home Phone _____ Cell Phone _____

E-mail address _____

State of Legal Residence _____ If Vermont, have you maintained legal residence in Vermont for the last 12 months? Yes No

Are you a U.S. Citizen? Yes No Are you a Resident Alien? Yes No

Country of Citizenship _____ Country of Birth _____

City & State of Birth _____ Date of Birth ____/____/____

Social Security # (required to process application) _____ - _____ - _____

Language spoken at home (if not English) _____

A Note on the Collection of Racial and Ethnic Information

Colleges and universities are asked by many, including the federal government, accrediting associations, college guides, newspapers, and our own college community, to describe the racial/ethnic backgrounds of our students and employees. In order to respond accurately to these requests, we ask that you provide us with the following information. (Please refer to definitions at the bottom of page 4 if needed.)

Please answer ALL questions:

1) Are you Hispanic/Latino? Yes No

2) Select one or more of the following to describe your racial background:

- American Indian or Alaska Native Black or African American White
 Asian Native Hawaiian or Pacific Islander

3) Male Female

Parent Information

Parent 1's Level of Education (check highest level achieved):

- No high school Some high school High school graduate
 Some college Associate's degree Bachelor's degree
 Graduate degree Doctorate degree

Parent 2's Level of Education (check highest level achieved)

- No high school Some high school High school graduate
 Some college Associate's degree Bachelor's degree
 Graduate degree Doctorate degree

Did either of your parents receive a degree from an college or university in the U.S.? Yes No

Name of college/university: _____

Academic Interests

In what degree or certificate/licensure program do you intend to enroll?

- B.A. in Business Management B.A. in Professional Studies Post-Baccalaureate Teaching Licensure*
 B.A. in Elementary Education B.A. in Psychology Certificate in Nonprofit Management
 B.A. in Liberal Arts Other Johnson State College degree program* _____

* Note: You must meet with an EDP advisor and submit an approved plan of study with this application

When do you intend to begin your EDP studies? Fall 20____ Spring 20____ Summer 20____

Will you enroll as a... full-time student (12 credits or more) or part-time student

Where do you plan to live? (Refer to the JSC college catalogue for on-campus living requirements.)

- off campus JSC College Apartments (requires 60 credits or more and 3.0 GPA) on campus at JSC

Will you be applying for financial aid? Yes No Will you be applying for Veterans' benefits? Yes No

Please list any honors received or offices held in your academic or professional life:

List all colleges attended with most recent institution first. Include all EDP-assessed credits and any other college credit-bearing experience.

Name of College	City and State	Dates of Attendance	Credits Earned	Degree Earned	Cumulative GPA

Dates your transcripts were/will be requested: _____

Have you ever been dismissed or suspended from a school or college? Yes No

If Yes, for what reason? Academic Disciplinary (Please attach an explanation on a separate sheet of paper.)

How did you learn about EDP? _____

Work History

Please note your current employer, if applicable.

Employer	Position	City/State	Phone or Email
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Have you ever been convicted of or pled guilty to a crime? Yes No

If yes, please attach an explanation on a separate sheet of paper.

I Hereby Declare

I understand that, although people pursue concentrations in areas which often call for specific credentials such as teacher certification, these are granted by agencies outside Johnson State College and that, consequently, a degree through this college does not automatically yield professional licensure.

I agree that the information provided in the Application for Admission, along with all information requested, shall be kept confidential and used only in accordance with the Family Education Rights and Privacy Act of 1974 (Buckley Amendment).

I understand that withholding information requested in this application or giving false information may make me ineligible for admission to or continuation at a Vermont State College institution. I certify that the above statements are correct and complete.

By signing below, you grant permission for an electronic review of your official VSC transcript by the admissions office at the VSC college to which you are applying.

Signature

Date

The Vermont State College System maintains a single student information system. Information and documentation provided by an applicant or a student, including high school and college transcripts, may be shared with any of the Vermont State Colleges to which an applicant or student applies or otherwise directs the information to be sent, or as may otherwise be permitted by law.

- *Credits earned at Johnson State College are transferable to other colleges or universities only at the discretion of the receiving institution.*
- *Information provided on the Application Form will be released to other Vermont State Colleges for admission purposes.*
- *Johnson State College complies with State and Federal Laws related to equal opportunity and non-discrimination. Any questions or complaints about potential or perceived discrimination in violation of any State or Federal Law should be directed to Sharron Scott, Dean of Administration, Martinetti Hall (802-635-1207); or the Vermont State Colleges Office of the Chancellor in Waterbury; or the Vermont Office of the Attorney General; or the Equal Opportunity Employment Commission in Washington, D.C. Please contact Sharron Scott, Dean of Administration, if auxiliary aid or service is needed to apply for admission or employment.*
- *Applicants who have any disability (physical or learning) or who have limited English proficiency are encouraged to contact the Admissions Office so that special accommodations can be made to assist students throughout the admissions process.*

DEFINITIONS

Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

American Indian or Alaska Native: A person having origins in any of the original peoples of North and South America (including Central America) who maintains cultural identification through tribal affiliation or community attachment.

Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American: A person having origins in any of the black racial groups of Africa.

Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.